



TRADE STAND APPLICATION

18th / 19th AUGUST 2018

(This form is NOT to be used for food and drink traders – any food and drink traders should directly contact the organisers via 1940s@fylde.gov.uk)

Name:

Address

.....

..... Postcode

Mobile Telephone (landline)

Email

Products to be sold

Outdoor trade stand (minimum 4 metres frontage, all stands 8 metres depth)

Please bookmetres @ £25 per metre if booked before 4th June 2018. **£30 per metre thereafter.**

Siting of Caravans / Mobile Homes within this area is permitted, **if this exceeds your pitch boundary then an extra charge of £10 per metre will be required. Overnight camping only available Friday and Saturday nights.**

Please book metres @£10 per metre for caravan / mobile home

Total £ enclosed

Please note: All vehicles must be within pitch boundaries, additional parking is available away from the pitch. **Only one car will be allowed per pitch.** All cheques should be made payable to **Fylde Borough Council**

Details of vehicles:

Registration Make Colour

.....

Declaration: I/We declare that I/We have public liability insurance cover for a minimum indemnity of £2million covering our activities as a Trader described above and evidence of such cover operative for the duration of the event/show will be required to gain entry to the show/event site

Signed Date

Please print name:

Complete and post with your public liability insurance certificate, risk assessment and cheque to the address show: *Tim Dixon, Tourism & Cultural Services Manager, Fylde Council, Town Hall, Lytham St Annes, Lancashire, FY8 1LW – 1940s@fylde.gov.uk*

Further Information

Thank you for choosing to trade at the Lytham 1940s Wartime Weekend. In 2017 the 1940s event attracted over 45,000 visitors so we do hope that the 2018 event will be a great year again. If you have any further enquiries then please do not hesitate to get in touch via 1940s@fylde.gov.uk.

Event timings

Lytham 1940s Event will run from 10am – 5pm on both Saturday 18 and Sunday 19 August 2018.

Arrival/Set Up

Friday 17th August

If you wish to set up on this day then please attend from **12 noon** which will allow us to attend to the event set up on Lytham Green in the morning.

Saturday 18 August & Sunday 19 August 7am - 8.30am

Should you arrive before 8.30am please check in with the security team. They will give you the location for the traders. The set up team will be on site from **8.30am**.

It is requested that you set up between the above hours, and be ready for inspection by 9.30am.

Departure/Take down

Saturday / Sunday 5.00pm -7.00pm

Please do not begin to take down your stand until **5pm** on either day to ensure the safety of visitors at the event. The site must be fully vacated by Sunday 7pm.

You may leave the infrastructure of your stand (marquee etc) up overnight but this is completely at your own risk and it must be secure enough to withstand the weather and not cause any harm. It is advisable that you secure all your belongings overnight. You may leave your vehicle in position overnight. Should the weather affect the opening times of the event please await instructions by the Event Manager on when it is safe to take down your stand and leave the site.

Security

The security team will be on site from 9am on Friday through until Sunday 7pm.

They will have personnel on site 24hrs patrolling the site and will have the authority of the Event organisers Fylde Borough Council, outside of event hours. If you wish to leave your vehicle on site overnight then you may do so at your own risk. Fylde Borough Council will not accept any responsibility for and matters arising from this.

Please be reminded that if you choose to stay in your vehicle overnight (Fri & Sat only), and you are the main driver of the vehicle, you **MUST NOT** by law be in possession of any alcohol.

The only camping allowed on Lytham Green is strictly by prior arrangement only.

1. Memorabilia Fair Location

The vintage traders area will be located on Lytham Green (the exact location will be given on the day, and is subject to weather conditions). Please report to an official event marshal upon arrival.

2. Car Parking

Upon arrival and during set up you will be permitted to have more than one vehicle on site.

However, **only One vehicle per Stall** will be permitted to remain next to your stand during the event.

Any other vehicles must be removed. **If you have a caravan and are staying on site then the sizing of this must be given and payment included within the meterage of your stall.**

- One Vehicle Pass Stall Site
- One Vehicle Pass on the Re-enactors / Staff Car Park

3. Dress/Decoration

In order to enhance the 'Theme' for this event it is requested that you Dress up and decorate your stall with a 1940s theme.

4. Rubbish/Waste

We do not have any waste disposal services during the event therefore please ensure that you collect any rubbish or waste surrounding your area. Please help us to keep Lytham Green tidy!

If you have any further queries about your stall or the event, please do not hesitate to get in touch via 1940s@fylde.gov.uk

Please note that the event takes place on Lytham Green and this is an exposed coastal location. Given we have no control whatsoever of the weather, please prepare for the worst case scenario and ensure that your trade stand / marquee is of sufficient strength to withstand the elements. Do not expect a standard garden centre or high street shop bought gazebo to be sufficient. We will of course do everything to assist, but we will not refund any trader whose equipment is damaged and has to leave the event early due to inclement weather conditions.